

15th WASHINGTON HYDROGEOLOGY SYMPOSIUM

May 11-14, 2026 | Hotel Murano | Tacoma, WA

Speaker Guidelines

Pre-Symposium

- All presenters must be registered for the Symposium.
- To avoid delays between presentations, send a copy of your presentation **by May 8th to wahgs@uw.edu**. It will be pre-loaded onto a Symposium computer.
 - You should also bring a copy of the presentation on a USB-flash drive to the Symposium. This will allow for any last-minute changes.
 - Please include a short bio and description of your talk for the session chair to use during your introduction.

Presentation Format

- **Presentations must be in PowerPoint (not pdf).**
- Widescreen format (16:9) is best. Standard format (4:3) also is acceptable.
- Presentations are limited to 20 minutes, including questions (e.g., a 15-minute presentation leaves 5 minutes for questions and discussion).

On Presentation Day

- Please arrive in your session room 15 minutes before the session start time.
 - If necessary, bring your PowerPoint file on a USB flash drive and give it to the session moderator to load it on the presentation computer.
- To keep the Symposium running on schedule, the session chair will have timecards to alert you how much time is left in your session: 5-minutes remaining, 2-minutes, 1-minute.
 - Please be sure to watch your timing so the next presenter can start on time.

AV Equipment in Presentation Rooms

- Computer
- Data projector
- Screen
- Microphone
- Remote changer with laser pointer